**Business and Noninstructional Operations** BP 3517(a)

**FACILITIES INSPECTION**

The Governing Board recognizes that the condition of school facilities may have an impact on safety, student learning and achievement, and employee morale, and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

The Executive Director shall develop a facilities inspection and maintenance program to ensure that district schools are maintained in good repair in accordance with law. At a minimum, the inspection program shall determine facility conditions specified on the inspection and evaluation instrument, including any evidence of:

1. Gas leaks

2. Problems with mechanical systems, including heating, ventilation, or air conditioning systems

3. Broken windows or doors

4. Broken gates or fences that could pose a safety hazard

5. Unsafe or unclean interior surfaces, such as walls, floors, or ceilings

6. Improperly stored hazardous or flammable materials that may pose an immediate threat to students or staff

7. Damaged or nonfunctioning structural elements, such as posts, beams, or supports

8. Nonfunctioning fire sprinklers and emergency equipment, such as alarms or fire extinguishers

9. Improperly secured or nonfunctioning electrical systems, components, or equipment

10. Inadequate or nonfunctioning lighting

11. Major pest or vermin infestation

12. Inaccessible or nonfunctioning drinking fountains

13. Inaccessible, unclean, nonfunctioning, or inadequately supplied restrooms during school hours

BP 3517(b)

**FACILITIES INSPECTION** (continued)

14. Backed-up, clogged, odorous, or flooded sewage system

15. Nonfunctioning or damaged roofs, gutters, drains, or downspouts

16. Drainage problems on school grounds, including water damage to playgrounds or parking lots

17. Nonfunctioning or hazardous playground equipment or exterior fixtures

18. Nonfunctioning or hazardous fields, walkways, or parking lot surfaces

19. Unclean school grounds, including accumulated refuse or unabated graffiti

The Executive Director shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Executive Director shall provide the Board with regular reports regarding College and Career Advantage Regional Occupational Program’s facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

*Legal Reference:*

*EDUCATION CODE*

*1240 County superintendent of schools, duties*

*17002 Definitions*

*17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998*

*17565-17591 Property maintenance and control, especially:*

*17584 Deferred maintenance*

*17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account*

*33126 School accountability report card*

*35186 Williams uniform complaint procedure*

*CODE OF REGULATIONS, TITLE 2*

*1859.300-1859.329 Emergency Repair Program*

*Management Resources:*

*WEB SITES*

*CSBA: http://www.csba.org*

*California Department of Education, Williams case: http://www.cde.ca.gov/eo/ce/wc/index.asp*

*State Allocation Board, Office of Public School Construction: http://www.opsc.dgs.ca.gov*

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| Policy  adopted: October 25, 2007  revised: December 18, 2023 | **COLLEGE AND CAREER ADVANTAGE**  San Juan Capistrano, California |